

The International
Journal of Ventilation
Subscription Details and Call for Papers

Scope and Readership

The International Journal of Ventilation is aimed at providing an interface between researchers and practitioners. The Journal is published in both printed and electronic form. Topics include:

- New ideas concerned with the development or application of ventilation;
- Validated case studies demonstrating the performance of a ventilation strategy;
- Information on needs and solutions for specific building types including: offices, dwellings, schools, hospitals, parking garages, urban buildings and recreational buildings etc;
- Developments in numerical methods;
- Measurement techniques;
- Related issues in which the impact of ventilation plays an important role (e.g. the interaction of ventilation with air quality, health and comfort);
- Energy issues related to ventilation (e.g. low energy systems, ventilation heating and cooling loss);
- Driving forces (weather data, fan performance etc).

This is a peer reviewed quarterly journal aimed at attracting original papers of the highest quality. Special editions covering specific topics are also produced.

The Editorial Board is currently represented by participants from fifteen countries. They are all experts within the scope of the Journal and have been instrumental in its establishment. For updated information including details of previously published papers, abstracts and a full list of Editorial Board Members please see www.ijvent.org.



Subscription Rates

These have been kept to a minimum consistent with publishing and distributing a successful journal. Rates are:

- £280* for annual online subscription. This provides access to all Journal editions throughout the subscription period via the IJV online publisher.
- £315* for annual printed edition.
- £345* for combined online and printed editions.

(*VAT at the current rate (20%) is payable by all UK subscribers and by non VAT Registered EU subscribers)

Call for Papers

The International Journal of Ventilation aims to accept and publish papers of the highest quality. Papers submitted to the journal should fulfil one or more of the topics presented in the Scope outlined above.

Journal Format

The journal is a monochrome printed publication, produced in two-column format, 11pt Times Roman A4/ Letter size. Subscribers may also opt to receive an electronic version. Each edition contains approximately 6 to 8 papers.

Submission Details

Papers should not exceed 4MB in size and be submitted electronically to mliddament@ijvent.org. Larger files can be sent on CD to the address overleaf. It is essential that papers comply with the preparation instructions as follows:

Size of Paper

A maximum of 12 A4 or Letter format pages should be submitted based on:

- 11pt Times Roman font;
- Figures submitted in final print size (see layout of submitted papers);
- Tables submitted in final print size and fully formatted (see layout of submitted papers);

Exceptionally, larger papers may be accepted subject to content and space availability.

Layout of Submitted Papers

Papers should be presented in machine-readable format. Flexibility in presentation is permitted subject to the following:

- Numbered headings with a maximum of 2 levels e.g.
1.
1.1
- **Abstract:** This should not exceed 250 words and should explain both the objectives of the work and outline the results and conclusions. It should end with a short **Key Word** list.
- **Introduction:** This should introduce and explain the concept of the work. It should also explain the structure of the paper and outline its uniqueness.

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- **Main Body:** Headings may be introduced as appropriate to the paper.
- **Conclusions:** This should summarise the essential results and benefits of the work. It should be in the region of 200 to 300 words in length.
- **References:** Within the body of the text references should be made by first author (et al) and date, e.g. (Waters et al 1999). In the reference section, references should be presented in alphabetical order in the following format: Waters JR, Simons MW, Grazebrook J. "Air distribution and air quality in a large open space", Building Serv. Eng Res Technol. 1999 2Q pp195 – 200.
- **Acknowledgements (Optional):** To be included, as necessary, to acknowledge funders and co-workers etc.
- **Appendix (Optional):** An appendix may be included, especially to outline a complex numerical procedure that may be of value to researchers but would upset the flow of the paper.
- **Figures:** These should be referenced in the text as Figure 1, Figure 2 etc; Figures must be presented, *in the size in which they are to be published*, in jpg format. For each paper, there is a maximum of 5 pages available for figures (A4 or Letter size). Authors may submit figures in 1 page, half page and quarter page format subject to this 5-page quota. The submitted figures must be legible (line thickness, style etc.) and the smallest print font, at final size, should not be less than 8pt. **Colours, especially CFD output, must**

translate to grey scale without resulting in scale confusion.

- **Tables:** These must be submitted, fully formatted, in the size in which they are to be published.

Review Process

An aim of the journal is to publish papers as rapidly as possible. To achieve this, papers will undergo a two-stage review, i.e:

Pre Review: This process is aimed at filtering papers that do not fit within the specified format. **It is essential that papers be submitted to the correct format (especially in relation to overall size and legibility of figures and tables).**

Peer Review: After screening, papers will be sent for peer review. This review will be based on technical content, accuracy and appropriateness for the journal. This process will sort papers according to:

- Accepted with none or only minor revision;
- Accepted subject to substantial revision;
- Rejected (major errors, duplicated work or does not fit the ethos of the journal).

Fast Tracking

Papers deemed by reviewers to be of high quality and require no more than minor revision will be fast-tracked into publication.

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